

STATE OF TEXAS §

DATE: MARCH 24, 2020

COUNTY OF POLK §

REGULAR MEETING

ALL PRESENT

## COMMISSIONERS COURT

AGENDA POSTING #2020 - 032

Be it remembered on this the 24<sup>TH</sup> day of MARCH, 2020, the Honorable Commissioners Court met in "REGULAR" called meeting with the following officers and members present, to wit;

Honorable Sydney Murphy – County Judge presiding,

Bob Willis – Commissioner Pct #1

Ronnie Vincent - Commissioner Pct #2,

Milton Purvis - Commissioner Pct #3,

C.T. "Tommy" Overstreet - Commissioner Pct #4,

Schelana Hock - County Clerk and

Louis Ploth – County Auditor.

The following agenda items, orders and decrees were duly made, considered & passed.

1. WELCOMED & CALLED TO ORDER AT 10:00 A.M. BY JUDGE MURPHY.
  - INVOCATION LED BY COMMISSIONER BOB WILLIS.
  - PLEDGES TO U.S. & TEXAS FLAGS LED BY COUNTY CLERK SCHELANA HOCK.
  
2. PUBLIC COMMENTS: NONE.
  
3. INFORMATIONAL REPORTS:
  - A. RECOGNITION OF GOVERNMENT FINANCE OFFICERS ASSOCIATION (GFOA) "CERTIFICATE OF ACHIEVEMENT FOR EXCELLENCE IN FINANCIAL REPORTING" FOR FY2019 RECEIVED BY COUNTY AUDITOR'S OFFICE.  
JUDGE MURPHY REMINDED ALL ELECTED OFFICIALS AND DEPARTMENT HEADS THAT BUDGET REQUESTS ARE DUE APRIL 1, 2020.

### NEW BUSINESS

4. CONSENT AGENDA: JUDGE MURPHY NOTED THAT AGENDA ITEM B INCLUDES ADDENDUMS IN

THE AMOUNT OF \$101,709.19, \$1,710.92 AND \$118,236.01. MOTIONED BY RONNIE VINCENT, SECONDED BY BOB WILLIS, TO APPROVE THE CONSENT AGENDA AS FOLLOWS:

(ALL VOTING YES)

A. APPROVE MINUTES FOR MARCH 10, 2020 (REGULAR SESSION).

B. APPROVE SCHEDULES OF BILLS, INCLUDING ADDENDUMS. (SEE ATTACHED)

DATE	AMOUNT	FUND	CHECK #
3/13/2020	11,625.92	General	281809-281816
3/16/2020	713.43	General	281823-281824
3/18/2020	12,331.18	General	281825-281838
3/24/2020	73,663.87	Grants	1035
3/24/2020	177,105.30	General	281839-281939
4/1/2020	17,444.34	General	281805-281808
3/24/2020	Addendum #1	\$101,709.19	(to appear on future schedule)
3/24/2020	Addendum #2	\$1,710.92	(to appear on future schedule)
3/24/2020	Addendum #3	\$118,236.01	(to appear on future schedule)
<b>TOTAL</b>	<b>\$219,294.70</b>		

C. APPROVE ORDER DESIGNATING SURPLUS PROPERTY. (SEE ATTACHED)

D. RECEIVE COUNTY AUDITOR'S MONTHLY REPORT, PURSUANT TO LOCAL GOVERNMENT CODE SEC. 114.025.

E. APPROVE 2020 RENEWAL OF AFFORDABLE CARE ACT REPORTING AND TRACKING SERVICE (ARTS) PROGRAM WITH TEXAS ASSOCIATION OF COUNTIES AT NO COST TO THE COUNTY. (SEE ATTACHED)

F. APPROVE LEASEHOLDER REQUESTED AMENDMENT TO CHANGE NAME OF SURFACE LEASE HOLDER OF POLK COUNTY SCHOOL LAND FROM GLENN COOPER TO COOPER RANCHES, LLC. (SEE ATTACHED)

G. APPROVE UPDATE ADDING NEW HOPE DRIVE TO COUNTY MASTER STREET ADDRESS GUIDE (MSAG). (SEE ATTACHED)

H. APPROVE APPLICATION FOR RENEWAL OF PROPERTY INSURANCE COVERAGE THROUGH TEXAS ASSOCIATION OF COUNTIES, RISK MANAGEMENT POOL.

I. APPROVE PRECINCT 1 CONSTABLE SCOTT HUGHES REQUEST TO EXPEND ASSET FORFEITURE FUNDS IN THE AMOUNT OF \$832.63 FOR THE REIMBURSEMENT OF TRAVEL EXPENSES RELATING TO SOUTH EAST TEXAS EXPORT INVESTIGATION GROUP (SETIG) ACTIVITIES.

5. PERSONNEL MATTERS:

A. MOTIONED BY TOMMY OVERSTREET, SECONDED BY BOB WILLIS, TO APPROVE

PERSONNEL ACTION FORM REQUESTS SUBMITTED SINCE LAST MEETING AND AUTHORIZING 4 EMERGENCY HIRES AT SHERIFF'S DEPARTMENT.

ALL VOTING YES. (SEE ATTACHED)

- B. MOTIONED BY TOMMY OVERSTREET, SECONDED BY MILTON PURVIS, APPROVAL TO APPOINT DARWON EVANS TO FILL THE UNEXPIRED TERM FOR CONSTABLE PRECINCT 4 – POLK COUNTY, TEXAS, INCLUDING ANY NECESSARY PERSONNEL ACTION RELATING THERETO.

ALL VOTING YES.

6. BUDGET REVISIONS/AMENDMENTS:

- A. MOTIONED BY BOB WILLIS, SECONDED BY TOMMY OVERSTREET, APPROVAL OF FY2020 BUDGET REVISIONS #2020-09 AND AMENDMENTS #2020-09(A), AS PRESENTED BY THE COUNTY AUDITOR'S OFFICE.

ALL VOTING YES. (SEE ATTACHED)

7. RECEIVED THE COMPREHENSIVE ANNUAL FINANCIAL REPORT (AUDIT) FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2019, FOR RECORDING PURPOSES, TO BE PRESENTED TO THE COURT BY BELT HARRIS PECHACEK, LLLP AFTER THE PUBLIC HEALTH DISASTER DECLARATION HAS EXPIRED.

8. MOTIONED BY MILTON PURVIS, SECONDED BY TOMMY OVERSTREET, APPROVE ORDER AUTHORIZING THE SALE OF FIREWORKS DURING THE SAN JACINTO DAY PERIOD OF APRIL 16, 2020 THROUGH MIDNIGHT APRIL 21, 2020.

ALL VOTING YES. (SEE ATTACHED)

9. MOTIONED BY TOMMY OVERSTREET, SECONDED BY MILTON PURVIS, TO TABLE "APPROVAL OF CONSOLIDATION OF PRECINCTS FOR THE MAY 26, 2020 RUN-OFF ELECTION".

ALL VOTING YES.

10. MOTIONED BY TOMMY OVERSTREET, SECONDED BY RONNIE VINCENT, APPROVAL OF POLK COUNTY HISTORICAL COMMISSION BOARD FOR THE (TWO-YEAR) TERM 2021-2022.

ALL VOTING YES.

11. MOTIONED BY RONNIE VINCENT, SECONDED BY TOMMY OVERSTREET, APPROVAL OF AGREEMENT BETWEEN POLK COUNTY (FIRE MARSHAL) AND TRANSUNION FOR INVESTIGATIVE RESEARCH PURPOSES.

ALL VOTING YES.

(SEE ATTACHED)

12. MOTIONED BY BOB WILLIS, SECONDED BY MILTON PURVIS, APPROVAL OF MEMORANDUMS OF UNDERSTANDING BETWEEN POLK COUNTY AND POLK COUNTY PRECINCT 1 CONSTABLE TO PROVIDE CONSTABLE RESERVE DEPUTY PATROL IN PRECINCT 1.

ALL VOTING YES.

(SEE ATTACHED)

13. MOTIONED BY MILTON PURVIS, SECONDED BY BOB WILLIS, APPROVE REQUEST FROM 2019 BLT INVESTMENTS, LLC FOR VARIANCE TO EXEMPT FROM COUNTY SUBDIVISION REGULATIONS THE DIVISION OF 652 ACRES IN THE HARDY WARE SURVEY A-739, LOCATED IN PRECINCT 3, CONSISTING OF TRACTS EXCEEDING 10+ ACRES EACH WITH INDIVIDUAL ACCESS TO EXISTING PUBLIC ROADS AND WITH NO OTHER COMMON AREAS OR STREETS.

ALL VOTING YES.

(SEE ATTACHED)

14. MOTIONED BY TOMMY OVERSTREET, SECONDED BY RONNIE VINCENT, APPROVAL OF HIGHLAND HILLS SUBDIVISION FINAL PLAT, LOCATED IN PRECINCT 4.

ALL VOTING YES.

JUDGE MURPHY SWORE IN DARWON EVANS TO FILL THE UNEXPIRED TERM FOR CONSTABLE PRECINCT 4.

15. MOTIONED BY RONNIE VINCENT, SECONDED BY BOB WILLIS, TO AWARD REBID #2020-13 TO EASTEX SECURITY TO UPGRADE EXISTING COMPREHENSIVE VIDEO SURVEILLANCE SYSTEM AT THE POLK COUNTY SHERIFF'S OFFICE – JAIL DIVISION IN THE AMOUNT OF \$117,346 TO BE PAID FROM GENERAL FUND BALANCE AND INCLUDED ON FY2020 REIMBURSEMENT RESOLUTION FOR YEAR-END ISSUANCE OF LEGALLY AUTHORIZED DEBT (TAX NOTES).

ALL VOTING YES.

16. DISCUSS AND TAKE ACTION ON RULES AND GUIDELINES GOVERNING THE MANAGEMENT OF THE COVID-19 OUTBREAK:

MOTIONED BY TOMMY OVERSTREET, SECONDED BY RONNIE VINCENT, APPROVAL OF 10 DAYS ADMINISTRATIVE LEAVE FOR STAFF THAT HAS HAD TO TAKE OFF TO TEND TO SICK FAMILY MEMBERS OR CHILDREN DURING SCHOOL AND/OR DAYCARE CLOSURES. ADMINISTRATIVE LEAVE TO BE RETROACTIVE AS OF MARCH 18, 2020 (DATE EMERGENCY LAW PASSED) THROUGH MAY 1, 2020 AND USED AT THE DISCRETION OF

THE ELECTED OFFICIAL OR DEPARTMENT HEAD.

ALL VOTING YES.

MOTIONED BY BOB WILLIS, SECONDED BY TOMMY OVERSTREET, TO ALLOW ELECTED OFFICIALS AND DEPARTMENT HEADS TO SPLIT OFFICE INTO TWO TEAMS WITH 50% TO WORK FROM HOME AND 50% TO WORK AT THE OFFICE, ROTATING THE TEAMS EVERY WEEK, TO AVOID POTENTIAL EXPOSURE OF INFECTION TO ENTIRE OFFICE.

ALL VOTING YES.

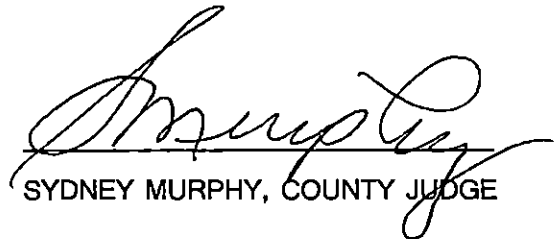
MOTIONED BY MILTON PURVIS, SECONDED BY RONNIE VINNET, TO REMOVE JOB POSTINGS WITH EXCEPTION OF JAIL AND SHERIFF'S DEPARTMENT (NO WAIVERS OF PHYSICALS OR PSYCHOLOGICAL EVALUATIONS) TO LIMIT DEMANDS ON LOCAL PHYSICIANS DURING THIS PUBLIC HEALTH EMERGENCY.

COUNTY CLERK INFORMED COURT THAT AS OF THIS TIME 2 SCHOOLS & 1 CITY ARE STILL PLANNING TO CONDUCT THEIR ELECTIONS ON MAY 2, 2020 AND EXPRESSED CONCERN OF NOT POSTPONING THE ELECTION TO A LATER DATE DUE TO COVID-19.

ADJOURN:

MOTIONED BY TOMMY OVERSTREET, SECONDED BY MILTON PURVIS, TO ADJOURN COURT THIS 24<sup>TH</sup> DAY OF MARCH, 2020 AT 11:09 A.M.

ALL VOTING YES.



SYDNEY MURPHY, COUNTY JUDGE

ATTEST:



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SCHELANA HOCK, COUNTY CLERK